

Request for AAAS Ph.D. Graduate Certificate

Date: _____

Name as it should appear on the Certificate: _____

NetID: _____ Student ID#: _____

Mailing Address: _____

Duke email address: _____ Alternate email: _____

Phone number: _____

Current Department/Discipline: _____

Previous Degree(s) Earned/Year: _____

Other Certificate(s) Obtained at Duke if applicable: _____

Date Enrolled: _____ Expected Date of Graduation: _____

Dissertation Title: _____

Dissertation Advisor: _____

Ph.D. Certificate Requirements:

- **AAAS 699S (Pro seminar)**

- **Three additional graduate-level courses** (500-level or above), two of which must be taught by AAAS core or secondary faculty. If not an AAAS course or a course cross-listed with AAAS, then the third course must be approved by the DGS.

- **Select either Option A, B, or C:**
 - Option A: Teaching an AAAS undergraduate course OR serving as a teaching assistant.** Assistantships must be supervised by an AAAS core or secondary faculty member to be eligible for certificate credit. Instructorships must be sponsored by AAAS or approved by the DGS if the student is seeking credit for the course.

 - Option B: A fourth graduate course (excluding the Pro seminar):** If the course emanates from outside AAAS, approval must be sought from the DGS.

 - Option C: The development of a course proposal and syllabus for an AAAS course.** The proposal and syllabus must be approved by an AAAS core or secondary faculty member.

- **Dissertation:** A dissertation in an AAAS area with core or secondary faculty represented on the dissertation committee.

Completed Requirements:

1. Pro Seminar Semester/Year _____ Professor: _____

2. Three additional courses:

Course Title	Course Number	Semester

3A. Teaching an AAAS undergraduate course OR serving as a teaching assistant. Assistantships must be supervised by an AAAS core or secondary faculty member to be eligible for certificate credit. Instructorships must be sponsored by AAAS or approved by the DGS if the student is seeking credit for the course.

Course Title/Number: _____

Semester/Year: _____ Professor: _____

3B. A fourth graduate course (excluding the Pro seminar):

Course Title/Number: _____

Semester/Year: _____ Professor: _____

If the course emanates from outside AAAS, approval must be sought from the DGS.

3C. The development of a course proposal and syllabus for an AAAS course. The proposal and syllabus must be approved by an AAAS core or secondary faculty member.

Course Title/Number: _____

Semester/Year: _____ Professor: _____

4. A dissertation in an AAAS area with core or secondary faculty represented on the dissertation committee.

Title: _____

Defense date: _____ Supervisor: _____

Committee Members: _____

Please list:

1. Fellowships you obtained during your course of study: _____
2. Articles you might have published, performances, etc.: _____
3. Conference presentations: _____
4. Any other accomplishments we should know about: _____

Please attach:

1. A copy of your most recent transcript of Duke course work.
2. A letter signed by your dissertation advisor approving the dissertation.
3. If relevant, a copy of the course proposal and syllabus.

Please submit the completed request and attachments to:

Karin Shapiro, Ph.D.
Director of Graduate Studies
Department of African & African American Studies
Duke University
243 Ernestine Friedl Building, Box 90252
Durham, NC 27708
kshapiro@duke.edu
cc: Tiara Paylor tiara.paylor@duke.edu