

## Request for AAAS Ph.D. Graduate Certificate

Date: \_\_\_\_\_

Name as it should appear on the Certificate: \_\_\_\_\_

NetID: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Duke email address: \_\_\_\_\_ Alternate email: \_\_\_\_\_

Phone number: \_\_\_\_\_

Current Department/Discipline: \_\_\_\_\_

Previous Degree(s) Earned/Year: \_\_\_\_\_

Other Certificate(s) Obtained at Duke if applicable: \_\_\_\_\_

Date Enrolled: \_\_\_\_\_ Expected Date of Graduation: \_\_\_\_\_

Dissertation Title: \_\_\_\_\_

Dissertation Advisor: \_\_\_\_\_

### Ph.D. Certificate Requirements:

- **AAAS 699S (Pro seminar)**
  
- **Three additional graduate-level courses** (500-level or above), two of which must be taught by AAAS core or secondary faculty. If not an AAAS course or a course cross-listed with AAAS, then the third course must be approved by the DGS.
  
- **Select either Option A, B, or C:**
  - Option A: Teaching an AAAS undergraduate course OR serving as a teaching assistant.** Assistantships must be supervised by an AAAS core or secondary faculty member to be eligible for certificate credit. Instructorships must be sponsored by AAAS or approved by the DGS if the student is seeking credit for the course.
  
  - Option B: A fourth graduate course (excluding the Pro seminar):** If the course emanates from outside AAAS, approval must be sought from the DGS.
  
  - Option C: The development of a course proposal and syllabus for an AAAS course.** The proposal and syllabus must be approved by an AAAS core or secondary faculty member.
  
- **Dissertation:** A dissertation in an AAAS area with core or secondary faculty represented on the dissertation committee.

**Completed Requirements:**

1. Pro Seminar Semester/Year \_\_\_\_\_ Professor: \_\_\_\_\_

2. Three additional courses:

Course Title	Course Number	Semester

3A. Teaching an AAAS undergraduate course OR serving as a teaching assistant. Assistantships must be supervised by an AAAS core or secondary faculty member to be eligible for certificate credit. Instructorships must be sponsored by AAAS or approved by the DGS if the student is seeking credit for the course.

Course Title/Number: \_\_\_\_\_

Semester/Year: \_\_\_\_\_ Professor: \_\_\_\_\_

3B. A fourth graduate course (excluding the Pro seminar):

Course Title/Number: \_\_\_\_\_

Semester/Year: \_\_\_\_\_ Professor: \_\_\_\_\_

If the course emanates from outside AAAS, approval must be sought from the DGS.

3C. The development of a course proposal and syllabus for an AAAS course. The proposal and syllabus must be approved by an AAAS core or secondary faculty member.

Course Title/Number: \_\_\_\_\_

Semester/Year: \_\_\_\_\_ Professor: \_\_\_\_\_

4. A dissertation in an AAAS area with core or secondary faculty represented on the dissertation committee.

Title: \_\_\_\_\_

Defense date: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Committee Members: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

***Please list:***

1. Fellowships you obtained during your course of study: \_\_\_\_\_
2. Articles you might have published, performances, etc.: \_\_\_\_\_
3. Conference presentations: \_\_\_\_\_
4. Any other accomplishments we should know about: \_\_\_\_\_

***Please attach:***

1. A copy of your most recent transcript of Duke course work.
2. A letter signed by your dissertation advisor approving the dissertation.
3. If relevant, a copy of the course proposal and syllabus.

***Please submit the completed request and attachments to:***

Karin Shapiro, Ph.D.  
Director of Graduate Studies  
Department of African & African American Studies  
Duke University  
243 Ernestine Friedl Building, Box 90252  
Durham, NC 27708  
[kshapiro@duke.edu](mailto:kshapiro@duke.edu)  
cc: Wilhelmina Green     [wilhelmina.green@duke.edu](mailto:wilhelmina.green@duke.edu)